

Revenues and Benefits  
PO Box 238  
Stanley  
County Durham  
DH8 1FP

Tel: 03000 264 000  
On Line: [www.durham.gov.uk/counciltax](http://www.durham.gov.uk/counciltax)  
Email: [help@durham.gov.uk](mailto:help@durham.gov.uk)



Account Ref:  
CTDISBAND

Name & Address
----------------

Date:

## Council Tax application for a Disabled Band Reduction

### About Disabled Reductions

The amount of Council Tax payable on a dwelling may be reduced if someone who lives at the property is substantially and permanently disabled. The disabled person does not have to be the person that is liable for Council Tax payment but can be any member of the household, including a child.

In order to qualify for the reduction the property must have certain features which are essential or of major importance to the well being of the disabled person. These features are:-

- A room, other than a bathroom, kitchen or lavatory, which is mainly required for meeting the needs of the disabled person, or,
- An additional bathroom or kitchen which is required to meet the needs of the disabled person, or
- Enough space inside the dwelling for the use of a wheelchair, which is required for meeting the needs of the disabled person

If a qualifying disabled person lives in the property and they meet one of the three specified conditions then the Council Tax payer will get a reduction of one band. If the property is in Band A then a reduction of 1/9<sup>th</sup> of Band D will apply.

### How do I apply?

Please complete this form, sign it and return to the address detailed above. A Council Tax Inspector will need to visit the property and confirm the details provided on the form. However should you have any queries or wish to discuss this further, please contact us.

### Data Protection Act

For information: In line with Data Protection law we may use information you give us to prevent or detect fraud or other crimes. We may also share it with other Council Services or public organisations if they need it to carry out their duties.

### Resources

Durham County Council, Revenues and Benefits, PO Box 238, Stanley, Co Durham, DH8 1FP

Paul Darby  
Head of Financial & Transactional Services

[www.durham.gov.uk](http://www.durham.gov.uk)

Name of applicant:	
Address of applicant:	
Name of the person with the Disability (this can be a child under 18 years old):	
Nature of the disability	

Grounds for application

Is there:-	YES	NO	Date From
a) a room (not a kitchen or bathroom) which is predominantly used by and required for meeting the needs of the disabled person?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
b) an additional bathroom or kitchen required for meeting the needs of the disabled person?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Please state which room is used and give a brief description of the use

c) Is a wheelchair used indoors by the disabled person?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
---	---------------------------------	--------------------------------

Signature:  Date:

Full name:  Tel:

Email:

If you are given a disabled reduction you will be sent a new bill showing the reduced amount. If the discount is not given you will be told why and what to do if you don't agree with the Council's decision. If there is a change to the information above you should inform us straight away as it may affect the amount to pay.