

WITTON GILBERT NEIGHBOURHOOD PLAN

Submission Draft Version

Commencement of Examination Procedural Note
Witton Gilbert Neighbourhood Plan
by Independent Examiner, Rosemary Kidd

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5 June 2019

Witton Gilbert Neighbourhood Plan

I am writing to confirm that I have commenced the examination of the Witton Gilbert Neighbourhood Plan. From my initial appraisal of the submitted documents I am satisfied that a hearing will not be necessary, provided that I receive satisfactory answers to any questions and matters for clarification. I therefore intend to proceed by way of written submissions alone. All contact will be through a named representative of the Local Planning Authority. They will be responsible for forwarding all correspondence (except for contractual matters) to the representative of the Qualifying Body. All correspondence between myself, the Local Planning Authority and the Qualifying Body (except for contractual matters) should be placed on the Local Authority's website to ensure that the examination is conducted in an open and transparent manner.

I have undertaken a detailed appraisal of the background documents to check that the legal requirements have been satisfied and that adequate consultation has taken place to meet the requirements of the Regulations. In the light of this appraisal, I would welcome the following information:

1. Would you confirm the dates of the Regulation 16 consultation on the Submission Draft Plan.
2. Did the environmental bodies make any comments on the 2018 SEA and HRA screening reports?
3. Would you provide me with a copy / link to the Settlement Boundary Paper, the Housing Topic Paper, housing sites assessment and the assessment of Local Green Spaces. Has any detailed assessment or study been prepared for the land to the south of Front Street?
4. Would the LPA provide me with a statement on the planning context for the Plan area from the standpoint of the emerging Local Plan addressing the position of the village in the settlement hierarchy, the likely level of housing growth required and any specific policy matters that may affect the parish.

I will undertake a detailed appraisal of the Plan and the policies to ensure that they satisfy the Basic Conditions, taking account of any representations. I will write to the Local Planning Authority and Qualifying Body to seek clarification on any matters or to request further information.

I have undertaken a site visit to familiarise myself with the parish and sites referred to in the Plan.

- I anticipate that I will present my Examination Questions and matters for clarification to the Local Planning Authority by 3 July. This will also seek agreement to any significant wording changes to policies.
- I will allow 14 days for a response by the Local Planning Authority and Qualifying Body.

- Following receipt of responses to my questions and matters of clarification, I will prepare my draft Examination Report for fact checking.
- I will allow 7 days for a response by the Local Planning Authority and Qualifying Body.
- I anticipate that I will issue my final report to the Local Planning Authority and Qualifying Body by late July.

All dates are indicative at this stage and may be revised if necessary should significant issues or additional questions arise or extensions of time be requested by the Local Planning Authority and/or Qualifying Body.

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Independent Examiner
5 June 2019