

## Spennymoor Area Action Partnership AGM/Board Meeting Minutes

<b>Date:</b>	Thursday, 30 <sup>th</sup> May 2019	6.00pm - 8.00pm
<b>Location:</b>	Spennymoor Settlement, O'Hanlon St, Spennymoor, DL16 6RY	
<b>Present:</b>	<p><b>Elected Councillors</b>            Cllr Kevin Thompson (Cllr KT)            Cllr Michael Ord (Cllr MO)            Cllr Liz Maddison (Cllr LM)            Cllr Ian Geldard (Cllr IG)</p> <p><b>Partner Organisations</b>            Mick Clarke (MC)            Jenny Haworth (JH)            Ian Walker (IW)            De Hickson (DH)            Barbara Harker (BH)</p> <p><b>Public Representatives</b>            Agnes Armstrong (AA)            Norman Vaulks (NV)            Kay Seymour (KS)            Bill Noble (BN)            Sandra Wyper (SW)            Nigel James (NJ)</p> <p><b>Other Attendees</b>            Chris Quincey (CQ)            Katherine Hierons (KH)            Michael Wilkes (MW)            Peter Henderson (PH)            Lynn Cummings (LC)</p>	<p><b>Other Attendees</b>  <b>Public</b>            Elizabeth Jowett (EJ)            Philip Bennett (PB)            Val Mortimer (VM)            E. Lewane (EL)            Pat Lawton (PL)            Peter Yarbrough (PY)            Judith Machin (JM)            Ian Machin (IM)            Don Gordon (DG)            Wendy Minhinnet (WM)            Kerryanne Stewart (KS)            Karen James (KJ)            Shirley Taphouse (ST)            Paul Taphouse (PT)            Suzanne Johnson (SJ)            Anne Richardson (AR)            Jen Sheldon (JS)            Dean Ranyard (DR)            Sue Lupton (SL)            Sara Courtley (SC)</p>
<b>Apologies:</b>	Nikki Skinner and Inspector Warren Edwards	

### AGM Meeting

<b>1.</b>	<p><b>Election of Chair and Vice Chair's</b></p> <p>MW informed the Board that Bill Noble (BN) had been nominated to be Chair of</p>
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	<p>the Partnership for 2019-20. MW also noted that Jenny Haworth (JH) had been nominated to be Vice Chair for the Partner element and Cllr Kevin Thompson (Cllr KT) had been nominated to be Vice Chair for the Councillor element of the Partnership.</p> <p><b>The Board agreed that Bill Noble should be nominated for Chair of the Partnership for the 2019-20 financial year, along with Jenny Haworth and Cllr Kevin Thompson being nominated as Vice Chair's for the 2019-20 financial year.</b></p> <p>Following the elections, MW explained that there was currently a Public Representative vacancy on the Board and stated if anyone knew of or would be interested in sitting on the Board, as a Public representative, to get back to him.</p>
<b>2.</b>	<p><b>Introduction from Current Chair</b></p> <p>BN thanked the Board for his election. AA also thanked the AAP Team and Board for their support over the last year. NV thanked AA for all her work on the Board on behalf of the Partnership and welcomed BN as Chair on behalf of the Board.</p>
<b>3</b>	<p><b>Finance Update</b></p> <p>MW gave an overview of the Spennymoor AAP Financial Summary Report (available on request).</p>

**Regular Board Meeting**

<b>1</b>	<p><b>Introductions &amp; Apologies</b></p> <p>BN welcomed everyone to the meeting and stated as the new data protection rules had come in to force and as the Board meetings are minuted if anyone was requesting to be anonymous when participating in discussions to state so prior to any discussion. BN invited the Board to introduce themselves and welcomed Cllr IG back onto the Board. Apologies were noted.</p>
<b>2.</b>	<p><b>Agreement of Minutes of Previous Board Meeting 21<sup>st</sup> March 2019</b></p> <p>The minutes were accepted as a true record.</p>
<b>3</b>	<p><b>Matters Arising</b></p> <p>4b Spennymoor News delivery to Byers Green – MW stated he had been</p>

	<p>informed it was not financially viable to deliver in the village</p> <p><b>Action: MW will arrange a meeting to discuss this issue with Spennymoor News.</b></p> <p>4b Illegal Hunt issues – SC stated she had met with the local police officers and gave an update on the situation so far.</p> <p><b>Action: SC to forward her information to the Police again.</b></p> <p><b>Action: MW to inform Insp Warren Edwards that SC and SL had attended this meeting and to ask him to contact them again.</b></p> <p><b>Action: Cllr KT stated the Town Council will investigate the trespassing issue with the hunt.</b></p> <p>6a Attendance of Cllr Carl Marshall at Board meeting - MW stated he had not contacted him as yet.</p> <p><b>Action: MW to invite Cllr Carl Marshall to the July or September meeting.</b></p> <p>10 Year Anniversary - MW gave an update on the recent 10-year anniversary event and introduced WM who had attended on behalf of the 'Sponser a Grown Up' project. WM explained the project and showed the award she had received.</p>
<p><b>4</b></p> <p>a)</p> <p>b)</p>	<p><b>Local Neighbourhood Issues</b></p> <p><u>Locality Policing Issues</u></p> <p>No report available</p> <p><u>Local Neighbourhood Issues</u></p> <p>A question had been raised by VM that “research shows the importance of trees for the environment and the impact of removing them. What is Durham County Council (DCC) policy on the protection and planting of trees”. VM had received a reply prior to the meeting.</p> <p>IW stated Livin are currently looking at tree maintenance. It was also stated DCC had recently appointed John Clare as their Climate Change Officer.</p> <p><b>Action: JH stated she would report back to the next meeting on DCC tree policy.</b></p> <p>A question had been raised by VM that “having read a recent copy of Durham County News I was amazed at the long list of non-recyclable items compared to the list of suitable items. What is DCC plan to improve what we can recycle”. VM had received a reply prior to the meeting.</p>

**Action: MW to circulate the reply sent to VH along with the DCC leaflet on recycling information**

A question was raised why there wasn't a 'no construction' sign at Studley Drive. It was stated the contactor and not DCC had erected the sign as HGV drivers had been illegally driving up Studley Drive. They will be removed and the DCC Planning Enforcement Officer is also looking into the issues. It was stated this is a temporary issue whilst the construction is being undertaken.

A question was raised asking who would undertake grass cutting in the areas that are not designated for DCC i.e. St Paul's Gardens etc. It was stated the living contractors had changed and they are currently two cuts behind. It was noted that extra teams had been drafted in and they will catch up. It was suggested publicising the grass cutting rota in the Spennymoor News.

It was stated the pedestrian crossings in the town centre were in need of remarking.

It was stated standardised timing for parking had been looked at, but they were found to be appropriate, following a recent assessment. It was stated it would have been good to publicise that this had been looked at and MW stated he would take this onboard.

It was stated there is a large amount of broken glass around the town centre. MW stated that businesses have a responsibility to keep premises clean etc.

It was stated there are a large number of overgrown gardens and litter in and around Dickens St and Dunders St.

It was stated there is a large amount of horse manure on the roads behind St Charles School.

**Action: MW to investigate it and report to DCC Highways.**

**Action: MW to look into business responsibility in terms of keeping premises clean and free from litter etc.**

**Action: MW to circulate the DCC contact details around the Board and Forum for information**

It was suggested people should attend their local Police PACT meetings to report anything they feel should be actioned in relation to Police matters.

**Action: MW to circulate dates, times and venues of the local PACT meetings to Board and Forum.**

It was stated the DCC Tudhoe Ward Councillors had not attended many of the AAP Board meetings recently.

c)	<p>It was stated there is no Wildlife Crime Officer for County Durham.</p> <p><b>Action: MW to raise this matter with Insp Warren Edwards.</b></p> <p><u>Spennymoor Town Council Update</u></p> <p>Katherine Hierons gave an update on the current work of the Town Council (available on request).</p> <p>It was stated more promotion was needed to reiterate it is the John Kitson Arch with more signage and information provided. It was explained there is lots of signage already outlining this and that this was carried out in consultation with John Kitson's family.</p>
<b>5.</b>	<p><b>Presentation</b></p>
a)	<p><b>HGV Training and Up-Skilling Project</b></p> <p>Chris Quincey gave a presentation on the HGV Training and Up-Skilling Project (available on request).</p> <p>Following the presentation, it was opened up for questions but as there were none BN thanked CQ for the presentation.</p>
b)	<p><b>County Durham and Darlington Fire &amp; Rescue Service IRMP</b></p> <p>Mick Clark gave a presentation on the County Durham and Darlington Fire &amp; Rescue Service IRMP (available on request).</p> <p>Following the presentation, it was opened for questions but as there were none BN thanked MC for the presentation.</p>
<b>6.</b>	<p><b>Priorities</b></p>
a)	<p><b>Task &amp; Finish Group Update</b></p> <p>MW stated there would be a full report at the July Board meeting as Task and Finish Group meetings had been arranged for the next few weeks and also a lot of the newly funded schemes have not commenced delivery as yet.</p>
b)	<p><b>Neighbourhood Budget Application</b></p>
i)	<p><u>Spennymoor Town Council – Party in the Park</u></p> <p>PH gave an overview of the report (available on request). The project will provide support the Party in the Park free annual event.</p>

	<p>The application identifies a contribution of £1,000 each from Councillor Gardner, Grayson, Maddison, Geldard and Thompson’s Neighbourhood Budget allocation. The overall cost of the project is £20,197 with the remaining £15,197 being provided by Spennymoor Town Council (13,398), livin (£499) and commercial caterers (1,300).</p> <p><b>Recommendation: The Board agreed the recommendation</b></p>
ii)	<p><u>DCC Highways – Moor Farm Chicanes</u></p> <p>PH gave an overview of the report available on request. The project will fund the construction of a chicane on the bridleway close to Moor Farm Estate, Middlestone Moor.</p> <p>The application identifies a contribution of £500 each from Councillor Maddison and Thompson’s Neighbourhood Budget allocation. The overall cost of the project is £1,000</p> <p><b>Recommendation: The Board agreed the recommendation</b></p>
c)	<p><b>Neighbourhood Budget Application – Members Small Grant Fund</b></p> <p>Update Report</p> <p>PH explained the report (available on request)</p>
i)	<p>Spennymoor Jubilee Independent Methodist Church – Kitchen Equipment – Councillors Maddison and Thompson are supporting the Spennymoor Jubilee Independent Methodist Church with a total of £150 each towards the cost of providing a new fridge and boiler in the church hall. The total cost of the project is £300</p>
ii)	<p>The Rotary Club - Swimathon - Councillors Gardner, Maddison and Thompson are supporting The Rotary Club with a total of £150 towards the cost of hiring the swimming pool at Spennymoor Leisure Centre.</p>
iii)	<p>St Johns Ambulance Spennymoor Badgers and Cadets - Resuscitation – Councillor Gardner, Grayson, Thompson and Maddison are supporting St Johns Ambulance Spennymoor Badgers and Cadets with a total contribution of £365 towards the cost of a training defibrillator and resuscitation doll for use by the cadets.</p> <p><b>Recommendation - The Board agreed the recommendation</b></p>
7	<p><b>General AAP, Partner &amp; Countywide Issues</b></p>
i)	<p><b>Public Representative Vacancy</b></p>

ii)	<p>MW stated there was currently a Public Representative vacancy on the Board and the advert had been sent out today with a closing date of 5<sup>th</sup> July.</p> <p><b>Annual Review</b></p> <p>MW stated he is currently working on the Annual Review which will be available for the September Board Meeting.</p>
8	<p><b>Date and Time of Next Meeting</b></p> <p>Next scheduled Board Meeting is Thursday 11<sup>th</sup> July at Croxdale Community Centre, 13 Rogerson Terrace, Croxdale, Co. Durham, DH6 5HJ.</p> <p>BN thanked everyone for attending and wished them a safe journey home.</p>

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