MID DURHAM
AREA ACTION PARTNERSHIP

AGM & BOARD MEETING

MINUTES OF THE MEETING OF THE MID DURHAM AREA ACTION PARTNERSHIP AGM AND BOARD MEETING in Burnhope Community Centre, Burnhope, DH7 0AG **8th May 2019 at 6.00pm**

AGM

PRESENT:

Public Representatives
Janet Box, Lesley Baxter, Ellen Wilson, Mary Tribe and Martin Walker

Partner Organisations
Sgt Jason Mole, Rachel Edmunds Juliet Carling, Lee Brown, Tina MacLellan, Amanda Healy, and Peter Mackie
.

Elected Councillors
David Bell (Chair), Jean Chaplow, Jude Considine and Ossie Johnson

OFFICER ATTENDANCE: Andrew Megginson (AAP Principle Coordinator), Pam Sinclair and Lynn Cummings (AAP team) Durham County Council.

PUBLIC ATTENDANCE: Danny Bone, Alan Gibson, Derek Wintrell, K Barron, Peter Appleton, S. Swindon, Tony Tribe, A Swindon, R. Shadforth, J Littlejohn and J. Metcalf

GUEST SPEAKERS: Rachel Rooney (CCG)

APOLOGIES:
Board Partners – Paul Moralee
Board Elected Members – John Turnbull, Paul Taylor and Bev Coults
Board Public – Freda Dawson
Forum Members – Karen Gibson, Mazel Bone, Geraldine Granath, Diane Morton, Gavin Clarke, Lesley Clough, Liz Manning and Len Shield

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AGM Meeting

1. Welcome

The Chairperson welcomed everyone, and apologies were given.

2. Minutes of Previous AGM (9th May 2018)

The minutes from the 9th May 2018 were agreed as a true record.

3. Draft Annual Reports 2018/19

Andrew provided a brief overview of the AAP and Small Grants Fund Annual Report. There were no comments and the Board agreed to adopt both reports.

4. Establishment of new 2019/20 Executive Committee & Chairperson

At this time the Chairperson thanked the Board and staff team for all their support and highlighted some of the work we have done over the year ensuring a successful AAP. He then stepped down and handed over the Chair responsibilities to the AAP Principle Co-ordinator to take members through the next section.

Andrew outlined the current Board Members for 2019/20. He stated Janet Box had been put forward as the Chairperson for the Partnership from the Public Section of the Board. Juliet Carling had been put forward as the Vice Chair for the Partners Section of the Board. Cllr Jude Considine had been put forward as the Vice Chair for the Elected Members section of the Board. The Board agreed with all nominations put forward by each Section and that Janet Box would be the new Chairperson for 2019/20

Andrew stated Vicky McCourt (Karbon Homes), Lesley Richardson (Business Rep). John Jameson (Fire & Rescue), Cllr Mike MGaun (Elected Member) and Drew Watson (Co-opted YP) had all resigned from the Board in 2018/19. The Board agreed the makeup and positions previously highlighted.

5. AGM Closing Remarks

Janet Box thanked Cllr David Bell on behalf of all the Board and AAP staff for all his hard work and dedication as the outgoing Chair and presented him with a small token of appreciation from the AAP

The AGM closed at 6.20pm

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Board Meeting

PRESENT:

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Partner Organisations
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Elected Councillors
David Bell (Chair), Jean Chaplow, Jude Considine and Ossie Johnson

1. Welcome to Board meeting

Janet Box welcomed all to the Board meeting

2. Minutes of previous meeting 13th March 2019

The minutes of the previous meeting were agreed as a true record.

Matters Arising:

6.4. – Just Simply Ask – Andrew stated following discussion with DCC's Commissioning section they had stated the project had been a Pilot along with other Pilot Projects and unfortunately this project had not been picked up to progress.

It was requested the information Andrew had received from DCC should be shared with the Children, Young People & Families task group.

Action: Derek to take to the Children, Young People & Families task group once more information is available to be shared

3. Presentation – Shotley Bridge Community Hospital

Rachel Rooney (CCG) provided a presentation on Shotley Bridge Community Hospital (presentation available on request).

Following the presentation it was opened up for questions.

A question was raised where the new site will be located and it was stated it has not been decided as yet, this is just at the engagement stage. More information will be available at the consultation stage

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A question was raised re endoscopy how long it will take patients to be seen if they must go to University Hospital, Durham. It was stated Endoscopy had not been delivered for 12 months at Shotley Bridge due to various problems and people had been going to University Hospital with no problems and been seen swiftly

It was stated the rehabilitation beds needed to be in Shotley Bridge Hospital. It was explained the rehabilitation beds out in the community care homes are still paid for by the NHS and whatever is needed will be looked at.

It was also stated members of the community had said the rehabilitation care out in the Care Homes was not as good as it could be. It was stated more information could be passed to Rachel around the care in the Care Homes as this is valuable information for the engagement process

It was stated rehabilitation beds are part of a wider discussion and it was very difficult to make a decision if you don't know the evidence-based information. A question was raised has there been a review?
It was stated once at the consultation stage the evidence-based info will be available and the review is ongoing

A question was raised what if people must travel to theatres for urgent operations and it was stated major operations are not done at Shotley Bridge Hospital due to safety issues and they are already done at University Hospital Durham

It was stated travelling to Durham would need to be addressed and care was needed with over centralizing. It was stated consultants' times are better used if services are centralized.

It was stated parking is a major problem at University Hospital Durham. It was also stated it would be better to place more minor services at Shotley Bridge and more major services at University Hospital Durham.

A question was raised who will make the final decision even if the public views disagree with the CCG opinions. It was stated all decisions will be clinically driven and the decision process will be scrutinised as this is highly sensitive. The CCG governing body will make the decision based on the public information and criteria fit

A question was raised is the finance assigned and where does it come from. It was stated NHS England own the current site and the 'in patient' area is currently not being used. It has been thought money could be better used for services rather than upkeep of the building.

It was stated when ringing 111 patients are not always offered Shotley

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Bridge as an option, even though postcodes show they are living in that area. It was stated work ongoing with 111 service providers to allocate appointments nearer to patients' homes rather than just sent to University Hospital Durham.

4 10 Year Anniversary Event Feedback

Following the 10-year Anniversary event held on 24th April in Hardwick Hall, Andrew stated Andy Coulthard had been presented with an award from the Board and also asked if anyone who had attended would like to comment on the event. Mary Tribe stated it was an enjoyable event. Cllr David Bell stated it was a fantastic event and lots of diverse projects had been put forward. Amanda Healy stated it was a very uplifting evening and the AAP Co-ordinators on video ensured people also learnt a lot at the event. Lesley Baxter stated it had not been well publicized. Andrew stated a DCC Cabinet report will be shared around DCC staff at a later date.

5. Correspondence and Written Questions from the Public

Andrew informed the Board he had received a letter of thanks for the 10 Year Anniversary event from Gill Gladstone (Forum member).

6. Reports from AAP Co-ordinator

6.a OPSIF 2019/20 for consideration

6.1.1 WAG and Company

Andrew explained the report (available on request). He stated the application is asking for funding to develop 12 volunteer teams, train and support them in visiting isolated older dog lovers in the AAP areas. The request is for £5,613 from the AAP Area Budget (revenue) with an overall project budget of £7,793.

Recommendation: The Board agreed to approve the project to the full £5,613 requested

6.1.2 Supportive Volunteer Driving Scheme

Andrew explained the report (available on request). He stated the application is asking for funding to continue supporting older people in the AAP areas who are suffering from social isolation. The request is for £7,000 from the AAP Area Budget (revenue) with an overall project budget of £18,909.

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Recommendation: The Board agreed to approve the project to the full £7,000 requested

6.1.3 Lanchester Village Bus

Andrew explained the report (available on request). He stated the application had been brought to the task group for consideration, but it was felt further work was needed on the application before it could be considered. The applicant would report back to the task group with a possible different project to come back to the Board at a later date.

6.b Task Group updates

6.1.1 Support for Older People

Andrew stated the task group had met on 11th April to primarily consider forthcoming OPSIF bids from respective partner organisations. Three bids were put forward to the group from WAG and Company, Supportive and Lanchester Partnership.

6.1.2 WAG & Company to help support isolated older people through visiting them with the dog and owner teams, also to recruit new volunteers within the AAP area.

6.1.3 Supportive to help with recruiting new volunteer drivers for the scheme to support more isolated older people to undertake social and health related journeys.

6.1.4 Lanchester Partnership to help support the village bus to continue to operate.

These OPSIF bids will have been outlined in an earlier report

6.1.5 The task group received further feedback from Durham County Council's Spatial Policy staff on how they are integrating dementia into the County Durham Plan policies and were disappointed with the reply as it seemed to regularly reference actions undertaken in 2017 without any real 'update' of the plan currently undergoing review.

Action: Amanda stated she would arrange a meeting with Planning officers from DCC around looking to build Dementia into the plan

Action: Amanda stated Wellbeing for Life is a referral service within DCC and data collection will be looked at. She stated if the data can be broken down she will bring the information back to a Board meeting

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6.1.6 Lanchester Loneliness project is near completion and a final draft was circulated. The group/community were congratulated on their foresight and in creating something which is truly community based.

6.1.7 Updates were provided by those projects in attendance such as the Alzheimer's Society - dementia friendly project and Wellbeing for life and it was noted how there was an impressive attendance (18) which helped foster collaboration between projects. The new 'come eat together' worker was in attendance from AGE UK County Durham.

The next task group meeting will be Thursday 20th June at 9.30am in the Miners Institute in Langley Park.

6.2 Support for Voluntary and Community Sector

Mary Tribe updated the meeting on the task group's work. The small grants group have met once and sent out one batch of virtual applications since the last Board meeting in March and have discussed 7 applications: To date they have allocated £2,800 of small grant to 7 groups attracting a further £9,359.78 in match funding leaving £17,248 left to spend

6.3 Support for Young People

Andrew stated the group has not met since the last Board meeting and the date for the next meeting is scheduled for Wednesday 12th June 10am at the Miners Institute, Langley Park.
The focus of this meeting will be look at 'action planning' and the way forward for this next term as a key priority for the AAP.

6.4 Community Safety

Andrew stated the task group had last met on the 22nd March primarily to look at the crime and community safety roadshow evaluation and also how these are to progress in 2019. The group felt another 3 roadshows should be planned with one of them being 'children focused' and to be undertaken before the summer holiday period, to help advise and give information relating to staying safe over summer. The other 2 should be autumn time with one of these potentially being the 'meet the detectives' event.

6.4.1 A sub group is to be convened soon to look at the planning and practical tasks associated with the roadshows.

The next meeting is scheduled for Thursday 6th June 10am at the Miners Institute, Langley Park. The focus of this meeting will be look at 'action planning' and the way forward for this next term as a key priority for the AAP.

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6.5 Local Environment

Andrew stated The Mid Durham Parish Council Committee did meet on 16th March and a report by the AAP Coordinator was tabled. Unfortunately this meeting coincided with the only day 'snow fell' which impacted heavily on attendance so the meeting was poorly attended and no business could be discussed.
The date of the next Joint Parishes Committee is 18th May 2019 at 10.00am in Lynwood House, Lanchester

6.c Work of the Mid Durham AAP Team – March 2019 – May 2019

- **St John's Meadowfield** – Working towards a mid-April 2019 completion (as a fully dementia friendly building).
- Attended **Brandon Partnership** meeting
- Helped plan and develop (including a piece to video) our input into the **10-year anniversary event** for all AAPs ensuring we have the invited number of attendees/representatives and developing the project award in addition to Andy's special award.
- Working with **DCC Culture & Sport, County Councillor and Parish Council** to explore possibility of providing a skate park at Ushaw Moor – however initial discussions have thrown up issues of leadership/anchor organisation
- **Dementia Friendly Community's** project. Lanchester and Brandon (Langley Moor/Meadowfield) are both recognised Dementia friendly communities with Esh and Langley Park both now ready for recognition/assessment. So the project on target for achieving 6 dementia friendly communities within our area. Dementia Action Week is 20 – 26 May when lots of the steering groups are planning community activities.
- Developing **Area Budget (AB) and Neighbourhood Budget (NB)** applications and allocations for 2019/20 with this being the beginning of a new financial year, we have been finalising budgets for 2018/19, new activity is just now restarting. No AB has yet to be applied for.
- Working with Active Durham, Public Health and Culture and Sport colleagues to develop the **Active Valley Project.** The public survey has been completed and results are being analysed, a school focused survey has just started post Easter. Focus groups are being planned.
- Joined the Active 30 county wide steering group to help look at school activity through undertaking at least 10 – 30 minutes of physical activity for pupils in schools. Our CYP&F task group are keen to see how our local primary schools are faring.

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- AAP Coordinator Report presented at the Mid Durham **Parish Council Committee** in March.
- Supporting the **Lanchester Loneliness** working group through proof reading and providing advice linked to the loneliness guide.
- Supporting the Police and Partners in **Brandon** to look at providing "drop in" sessions for targeted 8-13 year old's
- Held **2 task group** meetings and have communicated the new priorities for 2019 – 2021 and convened a further three task groups to look at action planning.
- Held 2 **Small Grants** appraisal meeting and approved 16 applications
- Sent out **quarterly monitoring** to AB projects that are active within the last 2 years – Quarter 4
- Produced the **April E-bulletin**
- Updated the **Mid Durham AAP web pages**
- Initiated surveys to help **improve the office functions** and obtain better broadband, phones and scanning capabilities. We have undertaken a visit to Crook to see the AAP team processes there and have had a staff away (morning) to consider the work ahead in 2019 an plan our processes and systems.
- Promoted a number of **consultations on council services** open to the public in our area
- Produced an **interim board update** in April (Coordinator)
- Attended **Silver Trees new Nursery opening event.** (Coordinator)
- Met a series of project staff working in the area relating to **Durham Savers, Employment Mentoring, One Point/VCS services and County Durham Housing Group (now 'Believe')** to see where we can work better together and integrate our work more effectively as well as promote each other's services.
- Attended **Mental Health Awareness and Health and Safety Training** (Coordinator)
- Took part in the **Advice in County Durham (AiCD)** Board away day to help look at future proofing the partnership and ensuring our vision and work plan are developed to meet these future challenges (Coordinator)
- Met with and seeking to partner with **Castleside and District Photography Club** this year as they are embarking on a year of work to 'photograph the whole of our AAP area' and we can see some mutual benefits to this as we progress through the year, particularly as it is both of our '10-year anniversary' years.
- Attended consultation event on Shotley Bridge Community Hospital Services.

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6.d Finance update

Andrew gave the report to the Board (available on request).

Recommendation: Board to note the report

7. Partner Update

7.1 Police PACT Update

Sgt Jason Mole from Consett Police gave a flavour of the current issues they have been dealing with across the Division since the last Board meeting (available on request)

He stated a pilot scheme is being looked at around Young Hero's Awards which would look at monthly nominations and awards and prizes.

A question was raised was any information available around Farm Watch. It was stated regular activities are ongoing across the rural areas.

It was stated information is not available around the number of people charged with speeding offences around the areas. It was explained the information is not reported to the PACT meetings, but regular updates are given to the relevant Parish Councils.

It was stated Community Speedwatch does work when deployed in the areas.

It was stated Holmeside residents would welcome traffic calming initiatives, but nothing is being done to combat speeding issues and they had been told speedwatch could not be deployed.

Action: Sgt Jason Mole stated he would investigate the deployment of Speedwatch for the area and would speak to the lady and get her details to ensure the beat officer would liaise with her

7.2 Fire Service Update

Lee Brown stated there are currently various fire officer vacancies and if anyone is interested or new of anyone interested to get back to him with their details

8. Date & Time of Next meetings

The next Board meeting will be held on 10th July 2019 at 6.00pm in Hamsteels Community Centre, Western Avenue, Esh Winning, DH7 9LS

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For Further details on these minutes please contact the Mid Durham AAP team on 07769131417.

Board Approval of Minutes dated:

Chairpersons Signature: _____

Date: _____

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