

Teesdale Area Action Partnership

Minutes of Board Meeting

Meeting Held: 18 September 2019, Gainford Montablo Village Hall



Board Members Present:

Elected Members

Cllr James Rowlandson
Cllr Heather Smith
Cllr Stephen Hugill
Cllr Ted Henderson

Public Representatives

Kelly Blissett
Linda Bird
Wendy Greenfield
Claire Jones
Rachel Tweddle

Partner Representatives

Diane Spark
Insp Ed Turner
Jeff Garfoot

Staff team in attendance:

Adam White, TAP Coordinator
Emma Walton, TAP Project Support Officer

Observers:

2 x Forum Members

Presenters:

Jon Carling, Head of Policy and Communications Office of the Police, Crime and Victims' Commissioner

Apologies:

Cllr George Richardson
Cllr Richard Bell
Cllr David Kinch
Ros Evans
Tim Viggars
Peter Locke

Teesdale Action Partnership Board Meeting

1. Welcome from Chair, Introductions and Apologies

DS welcomed everyone to the Board meeting of Teesdale Action Partnership (TAP), also welcoming members of the public in attendance, reminding them they would be welcome to input and comment under items **6** and **7** on the agenda. A brief round of introductions was given.

EW confirmed that apologies for absence have been received, as noted above.

The Board were notified of the fire and safety procedures and first aid arrangements.

2. Declaration of Interest

AW made the Board aware of the declaration of interest procedure and informed all Board members that this is a standard item on the Agenda. **AW** reminded Board Members of the following: *'If they are aware of any personal or prejudicial interest in relation to any items on the agenda this should be disclosed at this stage of the meeting or when the declaration becomes apparent'*.

The Board were asked to note the following declarations of interest:

Agenda item 6.2 - Diane Spark declared an interest in the Area Budget project Fit for Farming, UTASS.

Agenda item 6. - Rachel Tweddle declared an interest in the Area Budget project Hub Heritage Garden, TCR Hub.

Agenda item 7 – In the absence of Cllr Richard Bell **AW** asked the Board note that Cllr Bell has a declaration of interest in the Neighbourhood Budget project Upper Teesdale Community Association - New Village Hall.

AW made Board and Forum members aware of the following: 'In line with the new GDPR regulations, Board and Forum members can request that their names are removed from the minutes of the meeting. Instead of their names being recorded, those in attendance now have the right to request that they are referred to as a 'Board or Forum member.' **AW** requested that Board and Forum members notify **EW**, at their earliest convenience, so that the meeting notes can be correctly recorded.

3. Minutes of the previous meeting and matters arising

The draft minutes from the meeting held on 10 July 2019 have been circulated in advance with the meeting papers. **AW** reviewed the minutes for matters arising, actions and accuracy.

AW confirmed there were no outstanding actions. The minutes of the last meeting were **agreed** by the Board as a true and accurate record.

Matters Arising

➤ **Speak Out**

RT to invite the 'Speak Out' youth group to attend a future TAP Board meeting. **(ACTION 1: RT)**

➤ **County Durham Climate Emergency Consultation**

The consultation will take place from the 19 September until 31 October 2019, this will not be presented to the Board as there is no Board meeting in this period. A Climate Emergency Action Plan will be reported to councillors in early 2020.

EW to circulate the link to the consultation to Board members **(ACTION 2: EW)**

4. Area Budget

To ensure the meeting was quorate for both Neighbourhood Budget and Area Budget applications to be ratified these items were discussed earlier in the agenda.

AW confirmed that a copy of the full Area Budget applications has been circulated in advance with the meeting papers. **AW** highlighted that Board members were given the opportunity to provide any comments to the TAP team in advance of tonight's meeting. No

comments were received.

All applications have been considered by the relevant task group leads and are recommended for approval.

The following projects were presented to the Board:

4.1 Employability, Upskilling & Discretionary Project – Bishop Auckland College (Area Budget & Welfare Reform)

AW confirmed the request is for £5,000 Area Budget and £10,000 Welfare Reform. **AW** gave a brief outline of the project.

No comments were raised.

Board members **AGREED** with the task group's recommendation to support the proposal.

4.2 Fit for Farming – UTASS (Area Budget)

AW confirmed the request is for £15,000 Area Budget. **AW** gave a brief outline of the project.

No comments were raised.

Board members **AGREED** with the task group's recommendation to support the proposal.

4.3 Operational Staff, Salary and Capacity Building - The Assoc of Teesdale Day Clubs (Area Budget & OPSIF)

AW confirmed the request is for £5,000 Area Budget and £14,445 OPSIF. **AW** gave a brief outline of the project.

No comments were raised.

Board members **AGREED** with the task group's recommendation to support the proposal.

4.4 Hub Heritage Garden – TCR Hub

AW confirmed the request is for £8,369 Area Budget. **AW** gave a brief outline of the project.

No comments were raised.

Board members **AGREED** with the task group's recommendation to support the proposal.

AW to forward the above 4 x applications to the Funding Team for technical appraisal. **(ACTION 3: AW)**.

5. Neighbourhood Budget

AW confirmed that a summary sheet for all 5 x NB proposals had been circulated in advance with the meeting papers. **AW** gave a brief overview of each proposal.

- **Holy Trinity Church, Eggleston – Roof Repairs**

AW confirmed that the request for NB is £3,000 (£1,500 each from Councillors Bell and Henderson). A brief project overview was provided.

WG declared an interest in this project.

LB questioned is there regular activities taking place at the Church? **WG** confirmed the facilities hosts several activities.

The proposal was **approved**.

- **Upper Teesdale Community Association - new Village Hall**

AW confirmed that the request for NB is £10,000 (£5,000 each from Councillors Bell and Henderson). A brief project overview was provided.

Cllr Richard Bell has a declaration of interest as such the Board will need to recommend the project for approval.

LB questioned where the additional funding for the rebuild will be sourced from?

AW confirmed once the surveys have been carried out the group will begin to apply for external funding.

LB asked has consultation on the new village hall taken place with residents? This was confirmed by **AW**.

LB queried how will the ongoing revenue costs be met. **TH** informed the Board several groups run activities from the village hall.

The proposal was **approved**.

- **Spring Gardens – Gateway features**

AW confirmed that the request for NB is £4,495 (£2,247 from Cllr Smith and £2,248.19 from Cllr Hugill). A brief project overview was provided.

No comments were raised and the proposal was **approved**.

- **Bowes School Outdoor Classroom**

AW confirmed that the request for NB is £1,834 (£970 from both Councillors Bell and Henderson) . A brief project overview was provided.

No comments were raised and the proposal was approved.

- **Cotherstone Community Park – Birds Nest Swing**

AW confirmed that the request for NB is £5,700 (£2,850 each from Councillors Bell and Henderson). A brief project overview was provided.

No comments were raised and the proposal was **approved**.

MW to forward the 5 x NB applications to the Funding Team for technical appraisal (**ACTION 4: MW**).

6. Presentation – Rural Policing Statement 2020 (Police, Crime and Victims’ Commissioner)

Rural Policing Statement 2020 (Police, Crime and Victims’ Commissioner)

Board members received a presentation from **Jon Carling (JC)**, Head of Policy and Communications Office of the Police, Crime and Victims’ Commissioner in relation to the Rural Policing Statement 2020.

‘The Rural Statement is a commitment to understanding the needs of rural communities, and to implement policing that meets those needs. People living in the more rural parts of County Durham and Darlington will feel safe. They will know that their concerns about crime and anti-social behaviour will be understood and addressed by the police and partners. ‘

The crime and incident rates in the rural areas, of County Durham and Darlington, are much lower than in the overall force area. The reported crime rate has increased slightly over the past year, whilst the incident rate has fallen.

Crimes in the rural area include poaching, equine issues, thefts of farming equipment and their remote locations. The responses to these crimes have been adapted to including PCSVs and the use of drones.

JC highlighted that partnership work is vital to the success of policing.

In 2019/20 there will be an increased use of ANPR cameras, a community speedwatch van has been purchased and is in operation, encouraged use of the ‘What 3 Words’ APP and a focus on rural domestic abuse.

A Q&A session took place and the following points were noted:

JG questioned can the community speedwatch van issue fines? **ET** explained the van features intelligent radar technology, an Automatic Number Plate Recognition (ANPR) Camera and a Speed Indicator Display (SID). If above the speed limit, a sign will flash to warn the driver and if they continue to speed, the camera captures the registration and speed of the vehicle. A warning letter will be automatically generated by the van’s system and sent to the driver, further action will be taken if they are caught multiple times. The van is an educational tool, rather than an enforcement, to remind drivers of the importance of sticking to the speed limits. This is a volunteer-led community speedwatch scheme to monitor speeding and / or the perception of speeding.

WG asked what training is required to become a speedwatch volunteer? **ET** stated the

training is minimal and includes ICT training and training on the use of the equipment.

AW and the Board passed on their best wishes to Ron Hogg.

DS thanked **JC** for the presentation.

JC left the meeting.

7. Local Neighbourhood Issues

Locality Policing Issues

AW reminded Board and Forum members that this element of the agenda is not a time to discuss specific incidents or people, this needs to be kept at a strategic level.

AW confirmed there has been no neighbourhood issues received in writing.

Insp Ed Turner gave an update on the main priority issues for the TAP area as identified through the local PACT meetings.

- Board and Forum members were encouraged to download the 'What 3 Word' APP. **ET** provided the Board with success stories from the use of the APP.
- The New Police Chief Constable attended UTASS last week in which both the WAP, 3 Towns and the TAP AAP Coordinators were present. **ET** thanked **DS** for her support in hosting the meeting.
- There is a rise in crime in Barnard Castle however this is due to the way in which crimes are now reported.

8. Coordinators Update

8.1 Task Group Updates

- **Children, Young People and Families – Ros Evans**

In the absence of Ros Evans, **AW** gave an update on the work of the CYP task group from the reported provided by **RE**.

Two task group meetings have taken place since the last Board meeting. The funding projects agreed on 5th June 2019 went forward to the Board in July and have been agreed. At the September meeting the Bishop Auckland College Employability, Upskilling & Discretionary Project was discussed and agreed to be presented at tonight's meeting. The Youth Fund is still to be allocated.

This year there have also been many occasions where organisations have worked together on TAP and other projects. This includes the Speak Out Project which was supported by TCR Hub, Teesdale YMCA, The Bowes Museum, The Witham and secondary schools. The summer activity has resulted in valuable engagement with young people.

On the 26 June 2019 members of the task group visited the Teesdale Sailing and Watersports Club, a project funded by TAP. A visit is also being arranged by the

TAP team to Bowlees Visitor Centre to see in person how TAP funding has been spent and the difference this has made.

A meeting took place with RE, AW and Gordon Elliott, Head of Partnership and Community Engagement to discuss the quarterly monitoring of projects funded by TAP. **AW** reminded the Board that Youth Funded projects from 2019/20 onwards will no longer receive quarterly monitoring.

Date of the next meeting: Wednesday 30 October 2019, 10.30am at the Hub, Barnard Castle

➤ **Older People – Linda Bird**

The last meeting took place on Tuesday 3 September 2019. At the meeting the task group received:

- Area Budget & OPSIF Proposal – Operational Staff, Salary and Capacity Building - The Assoc of Teesdale Day Clubs
- Area Budget Proposal – Hub Heritage Garden – TCR Hub
- Expression of Interest form - Barney Then and Now - Making Barney Brighter Together (MTPP)

The next networking meeting will take place at 10.30am on the 3 December 2019 at Woodleigh, Barnard Castle.

Date of the next meeting: Tuesday 22 October 2019, 10.30am at Woodleigh, Barnard Castle.

➤ **Health and Wellbeing – Claire Jones**

The last meeting took place on Thursday 5 September 2019. At the meeting the task group received:

- Area Budget Proposal – Fit for Farming - UTASS
- Area Budget Proposal - Employability, Upskilling & Discretionary Project – Bishop Auckland College
- Expression of Interest - Middleton-in-Teesdale Wellness Walks – Middleton-in-Teesdale Parish Council – An Area Budget application will be discussed at the next task group meeting.

Date of the next meeting: Thursday 24 October 2019, 10.30am at Randolph Community Centre, Evenwood.

WG emphasised the importance of partnership working amongst organisations when developing future projects ideas.

8.2 Spend Profile

The Board were provided with the Area Budget spend profile for 2019/20. The report includes the status of each project through the various TAP budgets including Area

Budget, Welfare Reform, Youth Fund and the Older Persons Social Isolation Fund. A copy of the spend profile was circulated in advance of the meeting, with the meeting papers.

The TCR Hub Welcome Project and the Norman Cornish, Evoking Memories – Bowes Museum project are now both live.

8.3 Annual Report

TAP has now received the new template for the annual report. The team are currently pulling information together which will then be submitted to DCC Design and Print. The report will be available and circulated to board members in advance of the November Board meeting.

8.4 Future TAP Board Meetings

AW proposed that in the months of November, January and March to hold Board meetings at an earlier time of 5.30pm.

A brief discussion took place.

The Board **agreed** to hold November, January and March meetings at 5.30pm.

In addition, **AW** also recommended that future Board meetings be rotated between 3 venues across each TAP ward area. The rationale for this is using venues that have suitable facilities to conduct a Board meeting.

The Board **agreed** to rotate future TAP Board meetings between 3 venues across each TAP ward.

JG suggested consulting with the TAP Forum, in future correspondences, for suitable venue options in the hope to encourage forum attendance to future Board meetings.

AW to consult with the TAP Forum with regards to venues for future TAP Board meetings. **(ACTION 5: AW)**

10. AOB

AW highlighted that the TAP team hasn't received any items in writing for AOB.

➤ Dementia Carers Support Group

LB informed the Board the Dementia Carers Support Group will meet 2pm at Abbeyfield House on the 2nd Thursday of each month.

11. Date/Time/Venue for Next Meeting

The next TAP Board meeting will be held on Wednesday 13 November 2019, Scarth Hall starting at 6pm.