

**MID DURHAM  
AREA ACTION PARTNERSHIP**

**BOARD MEETING**

**MINUTES OF THE MID DURHAM AREA ACTION PARTNERSHIP BOARD  
MEETING** New Brancepeth Village Hall, Rock Terrace, New Brancepeth, DH7  
7EP on **8<sup>th</sup> January 2020 at 6.00pm**

- PRESENT:**
- Public Representatives**  
Janet Box, Peter Aitken OBE, Peter Ray and Mary Tribe
  - Partner Organisations**  
Juliet Carling, Tina MacLellan, Amanda Healy, Tim Thompson, Paul Gilroy, James Gray and Paul Moralee
  - Elected Councillors**  
David Bell, Jude Considine and Anne Bonner
  - Co-opted**  
Rachel Edmunds (Believe Housing), Sophie Marston (Young Person Rep)
- OFFICER  
ATTENDANCE:** Derek Snaith (AAP Co-ordinator) and Lynn Cummings (AAP Project Support Officer)
- PUBLIC  
ATTENDANCE:** Tony Tribe, Karen Gibson, J Middleton, R McAllister, E Winter, M Maddison, V Lowe, Danny Bone, David Gregory-Smith, Liz Gregory-Smith, Joe Anderson, Peter Appleton, Edwin Simpson and Liz Manning
- VISITORS** None
- GUEST  
SPEAKERS:** Malcolm Boyd (Castleside Photography Club) and Jon Carling (Acting Chief Executive)
- APOLOGIES:** Bard Partners – Sgt Mark Mallatratt and Lee Brown  
Board Elected Members – Jean Chaplow and John Turnbull  
Board Public - Ellen Wilson and Lesley Baxter  
Forum Members – Geraldine Granath, Derek Wintrell, Muriel Molloy and Kenny Barron

**1. Welcome to Board meeting**

The Chair welcomed everyone to the Board meeting and asked all to

stand for a minute's silence for Ron Hogg (PC&V Commissioner) who had sadly passed away recently. Following the minute's silence the Board wanted it noted that they wished to pass on their condolences to the family. The Chair then welcomed Peter Ray as the new Public Representative.

Declaration of interest were given by Tina MacLellan for agenda item 6.7 Brandon Foodbank Drop-in and Debt Advice Worker and Janet Box for agenda item 6.5 Centre Co-ordinator

**2. Presentation: Durham Police Crime and Victims Commissioner Precept consultation**

Jon Carling gave a presentation on the Durham Police Crime and Victims Commissioner Precept consultation (available on request).

Following the presentation, the meeting was opened up for questions and comments from the Board and Forum and as there were no questions the Chair thanked Jon for his presentation

**Action: Derek will forward links to the consultation once it is open.**

**3. Presentation: Castleside & District Photography Club**

Malcom Boyd gave a presentation on the Castleside & District Photography Club's commission for the Mid Durham AAP (available on request). He gave an introduction to the work of the group and pictorial images of the places of interest across the Mid Durham AAP areas.

Following the presentation, he stated if any groups would like him to attend any of their meetings or would have any suggestions of areas to photograph to just get back to him via the AAP.

The chair thanked him on behalf of the Board.

Peter Appleton invited Malcolm to attend a future meeting to discuss photography and how this may aid people suffering from dementia Malcolm would be happy to attend.

**4. Presentation: Primary Care Networks**

Juliet Carling (NHS North Durham CCG) gave a presentation on the Primary Care Networks following a video on the topic from NHS England (available on request).

Following the presentation, the meeting was opened for questions and comments from the Board and Forum.

A question was raised as the Mid Durham areas are across 2 primary care networks where people would be sent in terms of hospital appointments. It was stated that would depend upon where they lived and the earliest available appointment.

A question was raised what was new about the initiative. It was stated it will enhance bigger practices and provide more services eventually and more staff will be able to help identify and respond to local needs.

A question was raised about access to health services through public transport as it is currently very difficult for people without cars to get to health service appointments. It was stated transport had been considered when this had been established. A suggestion was made that some of the PCN funding could be applied to address transport issues.

## 5. Minutes of Previous meeting 11<sup>th</sup> September 2019

The minutes of the previous meeting were agreed as a true record.

Matters Arising:

None

## 6. Area Budget Report

### Small Grant VCS Task Group

The Coordinator outlined the report (available on request). He stated the application is asking for funding to cover the provision of a small grant fund for 2020/21 (this is the same request as the previous years). The request is for £20,000 from the AAP Area Budget with an overall project cost of £20,000.

Discussion occurred around increasing the maximum per grant from £400 to £500 but it was agreed to leave it at £400 for 20/21

**Recommendation:** The Board agreed to approve the project.

### Peer Mentoring Programme

The Coordinator outlined the report (available on request). He explained £5,608 had been retained from 2018/19 for a project linked to mental health for young people. He stated the application is asking for funding to deliver the ASDAN Peer Monitoring Programme in the Durham Federation School, Ushaw Moor. The request is for £5,663.60 from the AAP Area Budget and £3,902 from the AAP Youth Fund with an overall project cost of £9,565.60.

**Recommendation:** The Board agreed to approve the project.

### Burnhope Community Centre Co-ordinator

The Coordinator outlined the report (available on request). He stated the application is asking for funding to employ a part-time Community Centre Co-ordinator in the Burnhope Community Centre for 2 years. The request is for £10,000 from the AAP Area Budget with an overall project cost of £42,932.

*Janet Box declared an interest*

**Recommendation:** The Board agreed to approve the project.

### Summer Holiday Activity Project

The Coordinator outlined the report (available on request). He stated the application is asking for funding for a 1- year programme delivering 5 x weekly environmental and physical activity-based play sessions during the summer holiday period. The request is for £9,262 from the AAP Area Budget and £1,800 from the AAP Holiday Hunger fund with an overall project cost of £15,562. Matched funding has traditionally come from County Councilors and Parish Councils who have not yet been approached

**Recommendation:** The Board agreed to approve the project.

### Brandon Foodbank Drop-In and Debt Advice Worker

The Coordinator outlined the report (available on request). He stated the application is asking for funding for a drop-in debt advice session in Brandon. The request is for £10,000 from the AAP Welfare reform funding with an overall project cost of £10,590.

*Tina MacLellan declared an interest*

**Recommendation:** The Board agreed to approve the project.

### Projects in Development

The Coordinator gave a flavor of the projects in development. These included a Wheels 2 Work project, Durham Savers, Brandon Carrside Community & Youth Centre building upgrade, Young Carers Charter project, Ushaw and Ushaw Cricket Club.

### Holiday Hunger funding

The Coordinator stated it is anticipated a fund of £10,000 will be made available to the AAP to support children gaining sustenance over the holiday periods. He will report back once more information is available. Alison stated if Lanchester was chosen as one of the villages they would possibly not need the food allocation. Mary suggested to factor into the project other needs such as clothing provision.

**Recommendation:** The Board agreed to note the information contained

## 7 Task Group Updates

### 7.1 Children, Young People & Families Task group

The Coordinator stated that the Task Group has met twice since the last Board meeting.

The group considering a proposal/presentation led by Investing in Children in partnership with Durham Community Business College (DCBC) and Brandon Carrside Y&CC, to implement a project to address mental health support for young people. The group agreed to recommend this to the board for support (see Area Budget Report item 6)

The group considered a proposal led by DCC Culture and Sport in partnership with OASES about supporting the summer holiday programme delivered in the holidays for a further year. Included in the proposal was to uplift the number of villages to 7. The group agreed to recommend this to the Board for support as they felt there was high value in this programme with higher numbers than ever before (see Area Budget Report item 6). This also links to the Holiday Hunger agenda highlighted in the finance report.

A further proposal for a part-time (over 2 years) Centre Coordinator at Burnhope Community Centre was considered. This post would give support to the existing volunteers in managing this community asset and will have a focus on young people's activities in particular. The group agreed to recommend this to the board for support (see Area Budget Report item 6).

The group received a presentation from the Bridge Young Carers Project who are keen to see if they may obtain some support both in principle and financially at a later stage for the development of young carers charter. Which is a way of supporting young carers locally in our AAP area. This is referenced in the Area Budget report as a potential future funding request. The group were very supportive and keen to see how they can make a difference to this often-hidden group of young people in our communities.

Task group meeting times have changed to ensure the inclusion of our young person's representative on the Board (as requested at the last Board meeting). The next task group meeting still to be arranged, potentially late January

**Action: The Co-ordinator will contact her for her availability**

The next meeting is still to be scheduled.

## 7.2 Community Safety Task Group

The Crime Prevention and Community Safety Roadshows have been delivered in Langley Moor Primary School and Castleside Primary School, in September as planned. 12 relevant agencies attended these events with slightly different offers across the two events. Local Detectives had a stand as well as the Neighbourhood Police team with vehicles and activities going on for the young people. The Fire Service were a draw and particular bespoke information stands for older people and one relating to drugs and alcohol were utilised fully by those attending. Both schools were very positive about the events and how this helped engage those communities. Follow up work with those school and agencies that attended is being followed up for future assemblies on community safety topics for the young people to learn more about.

We estimated across the 2 x events that about 275 people attended, receiving valuable information and devices to help people feel safe in their home and in their communities.

A meeting was scheduled of the task group pre-Christmas but there was a poor response to this, so it is being re-scheduled for late January/early February.

## 7.3 Older People's Support Task Group

The Coordinator stated that the task group met in September (updated at the last Board meeting) and again in November.

At the November meeting in contrast to September this was very much an information sharing meeting and there were opportunities for all task group members to update us on the work of their respective organisations and projects they are delivering with our support.

A feature of the discussion was new members to the group 'ways to wellbeing' who provide a variety of community-based leisure, and recreational activities in local venues like libraries and community settings. These activities are based on research/demand and are often provided for adults and older people. Ways to Wellbeing were added to the group list to maintain their connection.

A meeting to explore further how we may embed 'dementia friendly' changes and alterations in businesses is to be convened in the new year to see how we can positively influence change.

The next task group meeting will be Thursday 23<sup>rd</sup> January 2020, 9.30 at Langley Park Miners Institute.

## 7.4 Local Environment

The Coordinator stated that the Mid Durham Parish Council Committee did meet on 9<sup>th</sup> November 2019 at Lanchester

The group considered the remote camera project to tackle environmental crime in the area and are to be invited to see the control room where the cameras are monitored and how this works in reality to give a sense of how and what can be undertaken. This was welcomed by the group.

The group received a general AAP update which featured many of the aspects as outlined in the coordinators report today, with a focus on the crime and community safety roadshows.

The date of the next Joint Parishes Committee is Saturday 21<sup>st</sup> January 2020 at 10.00am in Brandon & Byshottles Council Offices, Langley Moor

#### 7.5 Small Grants/VCS Group Update

Mary Tribe informed the meeting that the small grants group have met 3 times virtually since the last Board meeting in September and have discussed 8 applications:

To date we have allocated £17,333.42 of small grant to 43 groups attracting a further £18,409.73 in match funding leaving £2,714.58 left to spend

#### 8. Correspondence & Written Questions from Public

The Co-ordinator stated he had received a letter from Cllr Edwin Simpson concerning tree and planting schemes within our AAP areas. The coordinator read out the question to the Board along with the reply he had received from Durham Woodland Revival project (available on request)

**Action: The coordinator to forward the written answer to Cllr Edwin Simpson**

#### 9 **Partner Update**

##### Police PACT Update

Tim Thompson (PCSO Durham Constabulary) gave an update on behalf of the local neighbourhood police and a flavour of the current work they are undertaking in the Mid Durham areas.

##### DCC Public Health Update

Amanda Healey (DCC Director of Public Health) gave an update on the Joint Health and Wellbeing Strategy consultation and the Safe and Strong

Communities consultations which is available 17<sup>th</sup> January 2019 to 14<sup>th</sup> February 2020 from Durham County Councils website at [www.durham.gov.uk/consultation](http://www.durham.gov.uk/consultation) (briefings available on request)

**Action: Derek to forward the link to Board and Forum**

## 10. Report from AAP Coordinator

The Co-ordinator referred to the report (available on request) which covered: Annual Report, Older Peoples Info Bite, recent Heads Up winter edition of the newsletter and staff changes. He also mentioned the Lanchester Loneliness Guide would be launched on 16<sup>th</sup> January in Lanchester Community Centre and all were welcome to come along.

He informed the meeting that following the recent Public Representative recruitment Peter Ray had been appointed to the Board.

He also informed the meeting that Pam Sinclair (Mid Durham AAP CDPO) had left the authority and a recruitment process had been instigated. More information would be available at the next meeting. The Board stated they would like their thanks and best wishes passed to Pam

**Recommendation:** Board to note the content of the report.

### 10.a Work of the Mid Durham AAP Team – September – December 2019

- Undertook the **Board meeting in September** (November meeting cancelled due to Purdah).
- Developing **Area Budget and Neighborhood Budget (NB)** applications and allocations for 2019/20.
- Working with Active Durham, Public Health and Culture and Sport colleagues to develop the **Active Valley Project**.
- Sit on the **Active 30** county wide steering group as part of the Active Durham Partnership to increase participation on physical activity in schools.
- Held **3 task group** meetings.
- Delivered the **Crime and Community Safety Roadshows** with approximately 275 attendees.
- Developed the **Annual Report** (with the new template) for 2018/19.
- Held 3 virtual **Small Grants** appraisal meeting and approved 8 applications.
- Produced the **October E-bulletin** promoting several consultations on council services open to the public in our area, notably the climate change emergency plan.
- Updated the **Mid Durham AAP web pages**.

- Constantly utilising our **Facebook page** to promote local activity and opportunities. Notably changing our 'cover photo' each month with a new photo provided by Castleside & District photography club.
- Attended (and 'hosted') the **AAP Coordinators meeting** on corporate and collective issues impacting on AAPs.
- Developed the '**info bite**' specific newsletter the AAP produce in support of older people within our AAP area, which has been distributed to local accessible community venues.
- Developed the **winter edition of our 'Heads Up' Newsletter** which is delivered to over 16,500 households targeted primarily at older residents (in winter).
- Filled the **public representative position** on the Board welcoming Peter Ray as a new rep.
- Attended **Advice in County Durham (AiCD)** Partnership Board meetings.
- Attended the **Severe Weather Planning** Group as AAP rep to help develop the plan in support of vulnerable people in times of severe cold weather.
- Visited the **foodbanks** we have in Brandon and Esh Winning to see what they are doing and their preparations for Winter.
- Developing the '**Welcoming Lanchester guide**' launch event with the patient and public engagement group and DCC comms team. Also attending the 'drop in' session provided for the community about the new guide recently delivered locally.
- Met with '**Durham Savers**' alongside Chester-Le-Street AAP about potential support.
- Met with **Castleside Photography Club** in preparation for a board presentation.
- Attended the **Joint Parish meetings** and delivered the AAP report.
- Attended the launch of the Meadowfield/St Johns Age UK County Durham **Lunch club**.
- Hosted a combined northern AAP meeting with Fire Service Reps delivering the **emergency heating project**, which we are supporting the service in relaunching the project this winter.
- Met with **Karbon Homes Community Connector** to see how we may better combine work where appropriate communities and potentially add value in terms of a shared resource for groups.

#### **10.b** Finance update

The Coordinator gave the report to the Board (available on request).

**Recommendation:** Board to note the report

**11. Date & Time of Next meetings**

The Chair thanked everyone for coming and stated the next Board meeting will be held on 11<sup>th</sup> March 2020 at 6.00pm in St Johns Hall, John Street South, Meadowfield, DH78RP

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For Further details on these minutes please contact the Mid Durham AAP team on 03000 266146 (land line)

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Board Approval of Minutes dated:

Chairpersons Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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